

APRIL 8, 2008

The Regular Monthly Meeting of the Town Board of the Town of Greenwich, Washington County, New York was held at the Town Office Building, 2 Academy Street, Greenwich, New York on Tuesday, April 8, 2008 at 7:00 p.m.

PRESENT:	Steven Patrick	Councilman/Deputy Supervisor
	Bob Jeffords	Councilman
	Eric Whitehouse	Councilman
ABSENT:	Donald Wilbur	Supervisor
	George Perkins	Councilman

Others Present: Elaine Kelly, Kellie Blake, Alan Wrigley, Rick Sullivan, Stanley Mattison, Robert Witham - The Eagle, Tony Basile - The Journal Press, Jenny Lyttle - Main Street, Bill Tomkins, Lynne Bittner and one unreadable sign-in.

In the absence of Supervisor Wilbur who was away on vacation, Deputy Supervisor Steven Patrick conducted the meeting. He led the Pledge of Allegiance to the Flag and the Clerk called the roll.

RESOLUTION NO. 42-08
Transfer 4/8/08

Resolution by Councilman Jeffords
Seconded by Councilman Whitehouse

and passed unanimously by said Board,

RESOLVED, that the following transfers be approved:

General Fund - Townwide: Transfer \$156.09 From A1620.4 Buildings Contractual to A1620.2 Buildings Equipment. (\$200 in budget for building equipment, purchase of stove was \$356.09)

RESOLUTION NO. 43-08
Payt. of Bills 4/8/08

Resolution by Councilman Whitehouse
Seconded by Councilman Jeffords

and passed unanimously by said Board

RESOLVED, that the following bills on Abstract #8004 A, B & C be approved and audited and the Supervisor be authorized to pay said bills from their respective funds:

<u>FUND</u>	<u>BILL #</u>	<u>AMOUNT</u>
General Town-wide (A) Pre-pay:	0093-0094	\$1,177.39
General Town-wide (A)	0095-0126	\$4,830.50
General Outside Village (B):	0127-0129	\$1,078.82
Special District Lighting (SL):	0130	\$ 873.20
Highway Town-wide (DA) Pre-pay:	5040	\$ 187.52
Highway Town-wide (DA):	5041-5044	\$2,268.90
Highway Outside Village (DB):	5045-5051, 5053-5054	\$7,885.23

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RESOLUTION NO. 44-08
App. of Minutes 3/11/08

Resolution by Councilman Jeffords
Seconded by Councilman Whitehouse

and passed unanimously by said Board,

RESOLVED, that the minutes of March 11, 2008 be approved and accepted as submitted.

CORRESPONDENCE:

- 1) A letter was received from the Greenwich Women's Service Club stating that due to financial constraints, they will be unable to donate money to pay for the flowers for the Town Office building.
- 2) Letters were received from Fiddlers Elbo Wrek and Quack Ups advising the Board that they are applying to the NYS Liquor Authority for renewal of their liquor licenses.
- 3) A letter was received from NYS DOT in response to the Town's request for speed limit reductions on all unpaved roads. DOT said it was not their practice to establish regulatory speed limits on unpaved highways. Their reasoning is that these types of highways are low volume highways generally used mostly by residents who are familiar with the roads and their conditions. Also stated was that enforcement would most likely be minimal due to low traffic volume.

COMMENTS FROM THE PUBLIC: None

REPORTS:

- 1) Greenwich Fire Department Report: An activity report for March was received from the Greenwich Fire Department.
- 2) Planning Board Report: Board members received the minutes of the Planning Board meeting that was held on March 13 & 20, 2008. Zoning Board minutes of March 18, 2008 were also received. Planning Board Chairman Bill Tomkins stated that it has been relatively quiet. A polo field has been approved under site plan review. Bill stated that new Planning Board member Michelle Wright was appointed to the Board at the perfect time. Michelle was a great asset when dealing with the polo field issues. A preliminary sketch plan has been submitted for a 12-lot subdivision on Cottrell Road. Originally this was proposed as a 25 lot subdivision and will be an interesting example of how the 300-foot road frontage requirement in the zoning ordinance will work, and if it will work as intended.
- 3) Assessor Report: Assessor Colleen Adamec provided the Board with a "totals report" which was generated from the impact notices. This report shows the percentage of change in tax dollars using the 2007 tax levy as the 2008 is not out yet.
- 4) Code Enforcement Report: Code Enforcement Officer Dan O'Connor's report stated that four building permits had been issued during the month of March.

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5) Highway Report: Highway Superintendent Rick Sullivan stated during the month of March, 1,027.6 gallons of fuel was used. All dirt roads have been graded with the exception of five that are still too wet. On Monday, the department began its summer schedule of Monday through Thursday 6:00 am – 4:30 PM. The front-end loader is currently being repaired at Capital Tractor.

6) Supervisor Report: Supervisor Wilbur was absent but Clerk to the Supervisor Kellie Blake distributed the Quarterly Financial Reports as well as the monthly Diesel Report.

7) Youth Report:

- Beach House Repair: One quote of \$8949 was received from Brophy Construction for repairs to the beach house. Breakdown as follows: Replace wallboard, 3 steel doors with locks, roof with 30-year shingles, wooden windows with vinyl windows and gutters over the doors. Materials \$2469 and labor \$6480.

RESOLUTION NO.45-08
Beach House Repairs

Resolution by Councilman Jeffords
Seconded by Councilman Whitehouse

and passed unanimously by said Board,

RESOLVED, that the Town of Greenwich hire Brophy Construction to make above noted repairs to the beach house at the cost of materials at \$2469 and labor at \$6480 for a total of \$8949.00.

Playground Equipment: Councilman Patrick said that Beach Administrator Tanya Grimes plans to replace some of the playground equipment. She would like to purchase a toddler swing set for \$279 and either a 4-way spring saw for \$1739 or 3 other pieces of equipment for \$1682.

RESOLUTION NO.46-08
Beach Playground Equipment

Resolution by Councilman Whitehouse
Seconded by Councilman Jeffords

and passed unanimously by said Board,

RESOLVED, that the Town Board authorizes the Youth Committee to purchase playground equipment at a cost not to exceed \$2100.00.

Goose Control: At the March meeting the Board decided to remain with Dan Spigner for goose control at the beach. Dan's price for the 2008 season is \$1,650. Councilman Patrick asked to Clerk to clarify with Mr. Spigner that prior to the opening of the beach, he will visit the beach three times a day.

RESOLUTION NO. 47-08
Beach - Geese

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Resolution by Councilman Jeffords
Seconded by Councilman Whitehouse

and passed unanimously by said Board,

RESOLVED, that the Town of Greenwich hire Dan Spigner to visit the town beach three times a day from May 15 - June 14 and twice a day June 15 - August 17, 2008 at a cost of \$1,650.00 for the purpose of reducing the number of resident geese.

UNFINISHED BUSINESS:

1) Employee Handbook: Councilman Jeffords requested that a workshop meeting be scheduled to work on the Employee Handbook because a page by page review will be needed. This meeting will be scheduled at the May Board meeting when a full board is present.

2) Amendment to Code of Ethics to Allow for Ethics Board. Currently the Town Code does not allow for an Ethics Board. Attorney Alan Wrigley presented an amendment to the Code to allow for the appointment of a board. The Board will review the amendment and discuss at the May meeting. Jenny Lyttle asked how matters would come before the Ethics Board. Attorney Wrigley stated that the Town Board could refer matters to the Ethics Board or citizens could go to the Ethics Board directly.

3) Roundabout Maintenance. Town Clerk Elaine Kelly stated that Supervisor Wilbur had spoken with Michael Gray of Alternative Sentencing about getting help in maintaining the roundabout. Mr. Gray had said that it was possible and he would also pursue guidance from the Master Gardeners through Cooperative Extension. Highway Superintendent Rick Sullivan stated that he had been called by Kevin Ely of Alternative Sentencing who has people that want to do this and that he had already spoken to Supervisor Wilbur about it. Rick told Mr. Ely to give him as many people as he could and he would use them for roadside cleanup too. Rick is planning to get on a rotational schedule with Mr. Ely for year round help. Councilman Jeffords asked Rick if he would be the supervisor of these people as their hours have to be documented. Rick wasn't sure and will talk to Don about that and will also ask Colleen Mason what he would need for the roundabout.

NEW BUSINESS:

1) Justice Clerk Appointment: Town Justice Sherwin Bowen has recommended that Verna Ashton be appointed his Justice Clerk.

RESOLUTION NO.48-08
Justice Clerk

Resolution by Councilman Jeffords
Seconded by Councilman Whitehouse

and passed unanimously by said Board,

RESOLVED, that Verna Ashton be appointed Justice Clerk to Town Justice Sherwin Bowen.

2) Recommendation to re-locate Election District #1 to the Cossayuna Firehouse.

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Currently Election District #1 – Cossayuna is located in the Greenwich Library due to the lack of a suitable location in Cossayuna. The Cossayuna Fire Department has recently built a new firehouse and is requesting that District #1 be relocated to their building.

RESOLUTION NO. 49-08
Elections- District 1 Location

Resolution by Councilman Whitehouse
Seconded by Councilman Jeffords

and passed unanimously by said Board,

RESOLVED, that the Town Board of the Town of Greenwich hereby requests that the Washington County Board of Elections hereby designate the polling site for Greenwich District #1 be located at Cossayuna Volunteer Fire Department, 21 Bunker Hill Road, Cossayuna, New York.

3) Highway Superintendent Rick Sullivan presented the Board with quotes for a salt shed and for tires for the grader and Randy's truck G-1. Deputy Supervisor Patrick first asked if there were three quotes for each. Rick stated there were not three quotes for the tires as Goodyear and Adirondack have a monopoly on tires and no one else wanted to compete or step on anyone's toes. Rick stated that Cooper would not even give him a quote and tires are needed badly on the grader. Goodyear had the lowest quote for grader tires at \$421.92 while Adirondack's quote was \$475.00. Rick was asked to get a third quote from the company that we had done business with in the past. For truck tires, Adirondack came in at \$298.00 and Goodyear at \$330.77. Councilman Jeffords asked if these were on state contract and Rick said yes but didn't know the price. All eight-rear tires on G-1 are bad. Clerk to the Supervisor Kellie Blake reminded Rick that he needed to speak with Budget Officer Marge Wilbur before he ordered any. Deputy Supervisor Patrick instructed Rick to get the third quote and then meet with Marge. The following approval is for grader tires only and Rick was instructed to wait on the truck tires.

RESOLUTION NO. 50-08
Highway – Tires

Resolution by Councilman Whitehouse
Seconded by Councilman Jeffords

and passed unanimously by said Board,

RESOLVED, that contingent upon the Budget Officer approving that the funds are budgeted, Highway Superintendent Rick Sullivan be authorized to purchase grader tires from the business with the lowest price.

4) Highway Superintendent Rick Sullivan stated that he had three quotes for materials to construct a salt shed:

Wiley Bros:	\$5,159.32
Home Depot:	\$5,161.30
Curtis Lumber:	\$4,458.74

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RESOLUTION NO. 51
Improvements to Town Highway Garage - Salt Shed
Capital Reserve for Facility Improvement Fund

Resolution by Councilman Whitehouse
Seconded by Councilman Jeffords

WHEREAS, the Town of Greenwich has a Capital Reserve for Facility Improvement Fund that has been established for the express purpose of setting aside monies for capital improvements to Town owned real property; and

WHEREAS, there exists a need for certain improvements to the Town Highway Garage as set above in these minutes; now therefore be it

RESOLVED, pursuant to the provisions of Article 7 of the Town Law which requires this resolution is subject to a permissive referendum, the Town of Greenwich is authorized to expend not more than \$4,500.00 from the Capital Reserve for Facility Improvement Fund for purposes of improvements to the Town Highway Garage, specifically the acquisition of materials to construct a salt storage shed; and be it further

RESOLVED, that pursuant to Section 90 of the Town Law that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of such resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum; and shall publish such notice in the Journal Press newspaper published in Washington County having general circulation in the Town of Greenwich and in addition thereto that the Town Clerk shall post, or cause to be posted, on the sign-board of the Town of Greenwich, a copy of such notice within ten (10) days after the date of the adoption of this resolution.

Roll Call:	Councilman Whitehouse	Aye
	Councilman Jeffords	Aye
	Deputy Supervisor Patrick	Aye

Unanimously approved.

Motion by Councilman Jeffords
Seconded by Councilman Whitehouse

and passed unanimously by said Board,
that the meeting be adjourned at 8:13 P.M.

Respectfully submitted,

Elaine A. Kelly, RMC, CMC
Town Clerk