

JANUARY 6, 2009

The 2009 Organizational Meeting and the Regular January Meeting of the Town Board of the Town of Greenwich, Washington County, New York was held at the Town Office Building, 2 Academy Street, Greenwich, New York on Tuesday, January 6, 2009 at 7:00 p.m.

PRESENT: Donald Wilbur Supervisor
Bob Jeffords Councilman
Steven Patrick Councilman
George Perkins Councilman
Eric Whitehouse Councilman

Others Present: Elaine Kelly, Alan Wrigley, Rick Sullivan and Dan O'Connor.

Supervisor Wilbur led in the Pledge of Allegiance to the Flag and the Clerk called the roll.

TOWN OF GREENWICH 2009 ORGANIZATIONAL MEETING

RESOLUTION NO. 1-09
Organizational Mtg. 2009

Resolution by Councilman Patrick
Seconded by Councilman Whitehouse

and passed unanimously by said Board,

WHEREAS, It is the desire of the Town Board of the Town of Greenwich to act in the best interest of its citizens, now therefore be it,

RESOLVED, that the following actions be taken for the year 2009;

- The Regular Monthly Town Board Meeting of the Town of Greenwich be held the second Tuesday of each month at 7:00 p.m. unless otherwise noted;
- All persons desiring to be placed on the agenda for Town Board meetings be required to notify the Town Clerk by 4:00 p.m. on the Thursday prior to the scheduled meeting;

TOWN BOARD APPOINTMENTS and SALARY SCHEDULE:

POSITION	NAME	SALARY	PAYABLE
Animal Control Officer	Ed Holland Nancy Quell	\$15.00/call	Monthly
Assessor	Colleen Adamec	\$24,030.00	Bi-weekly
Assessor Clerk	Amanda Willetts	\$11.40/hr.	Bi-weekly
Board of Assessment Review	5 Members	\$18.00/hr.	Voucher
Budget Officer	See Supervisor Appts.	\$4,200.00	Bi-weekly
Budget Officer Deputy	See Supervisor Appts.	-----	-----

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Casual Labor (Clearing Sidewalks)	Kiernan Spigner	\$8.00 per occasion	Voucher
Cleaning Service	Tim Loftin Cleaning	\$3,300.00	Voucher
Code Enforcement Officer	Daniel O'Connor	\$5,000.00	Monthly
Dog Control Officer	Ed Holland/Nancy Quell	\$2,500.00	Monthly
Health Officer	Arunas Budnikas	\$1,500.00	Annually
Highway	Clerk - Kellie Blake	\$9,018.00	Bi-weekly
Highway	Motor Equipment Operator MEO-Mechanic MEO-Trainee MEO-Foreman Laborer	\$ 16.08/hr \$ 16.58/hr \$ 14.79/hr \$ 16.68/hr \$ 13.50/hr	Bi-weekly
Historian	Tisha Dolton	\$ 2,925.00	Monthly
Jurors	As Called	\$1.00 to appear \$5.00 per day to serve	Monthly
Justice Clerk	Roxy Pemrick	\$ 11.40/hr	Bi-weekly
Justice Clerk	Verna Ashton	\$ 11.07/hr	Bi-weekly
Planning Board Attorney	Tony Izzo	\$ 75.00/hr	Quarterly
Planning Board Clerk	Kellie Blake	\$ 11.48/hr	Bi-weekly
Process Server	Wayne Perkins	\$ 15.00 per summons	Voucher
Registrar	Elaine Kelly	Fees Only	Voucher
Registrar (Deputy)	See Town Clerk Appts.	Fees Only	Voucher
Supervisor's Clerk	See Supervisor Appts.	\$18,250.00	Bi-weekly
Supervisor's Clerk Ass't	See Supervisor Appts.	\$ 25.00/hr	Bi-weekly
Supervisor (Deputy)	See Supervisor Appts.	\$ 400.00	Monthly
Town Clerk Deputy .102	See Town Clerk Appts.	\$ 11.40/hr	Bi-weekly
Town Clerk Deputy .103	See Town Clerk Appts.	\$ 11.07/hr	Bi-weekly
Town Engineer		As needed	Voucher
Zoning Bd. of Appeals Clerk	Amanda Willetts	\$ 11.40/hr	Bi-weekly
Zoning Bd. of Appeals Chairman	John Farndell	N/A	N/A

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Zoning Bd. Attorney	Anthony Izzo	\$ 75.00/hr	Quarterly
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MISCELLANEOUS

Bank Depositories	Glens Falls National Bank TD Banknorth and NBT Bank
Delegate to Assoc. of Towns Annual Meeting	Supervisor Donald B. Wilbur
Alternate Delegate to Assoc. of Towns Annual Meeting	None
Gravel, Sand & Fill	Not to exceed \$ 2.00 per yard
Mileage Allowance	.40 per mile
Official Newspaper(s)	Journal Press
Petty Cash Fund (Town Clerk)	\$200.00
Purchase of oil, stone, culvert pipe, salt, tarpaulin and asphalt concrete	Not to exceed Washington County Bids

ELECTED OFFICIALS

POSITION	NAME	SALARY	PAYABLE
Councilman	Robert Jeffords Steven Patrick George Perkins Eric Whitehouse	\$2,400.00	Monthly
Highway Superintendent	Rick Sullivan	\$39,523.00	Bi-weekly
Justice	Sherwin Bowen John Pemrick	\$ 4,000.00 \$ 4,000.00	Monthly
Supervisor	Donald B. Wilbur	\$11,000.00	Monthly
Town Clerk/ Tax Collector	Elaine A. Kelly	\$36,875.00	Bi-weekly

and be it further

RESOLVED, that

- All Town officers are authorized to attend the Association of Towns Annual Meeting and all other schools and workshops during the year and that all necessary expenses are a proper town charge with approval of the Town Board and as appropriated in the budget;
- Town Officers attending the Association of Towns Annual Meeting be permitted to draw an advance of \$1000.00 to be accounted for upon return from the meeting and any overdraw be returned to the Town;

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- The Town Board reaffirms the Town Purchasing Policy as it pertains to all purchasing for the Town of Greenwich;
- The Supervisor is empowered to invest Town funds in whatever legal manner he determines to be most advantageous to the Town, and the Board reaffirms the current investment policy;
- The Supervisor will submit within 60 days, his Annual Report to the Town Clerk and State Comptroller, and the Town Clerk shall publish in the official paper that the report is available for inspection in her office;

ROLL CALL:	Councilman Whitehouse	Aye	Councilman Jeffords	Aye
	Councilman Perkins	Aye	Supervisor Wilbur	Aye
	Councilman Patrick	Aye		

SUPERVISOR APPOINTMENTS:

Supervisor Donald B. Wilbur made the following appointments for 2009:

Deputy Supervisor:	Steven J. Patrick
Budget Officer:	Margaret Wilbur
Deputy Budget Officer:	Kellie Blake
Supervisor's Clerk:	Kellie Blake
Ass't Supervisor's Clerk:	Margaret Wilbur

COMMITTEES

Code Enforcement	Jeffords & Whitehouse
Codification (Laws & Rules)	Jeffords & Perkins
Employee Benefits & Personnel	Perkins & Jeffords
Highway (Includes Signs, Bridges & Roads)	Patrick & Whitehouse
Planning & Zoning Enforcement Conservation	Patrick & Whitehouse
Public Safety (Fire, Police, Buildings)	Patrick & Jeffords
Youth & Senior Citizens	Patrick & Perkins

- Highway Superintendent Rick Sullivan made the following appointment for 2009:
Highway MEO/Foreman: Stanley Mattison
- Town Clerk/Tax Collector Elaine Kelly made the following appointments for 2009:

Deputy Town Clerk/Tax Collector: Amanda Willetts
 Deputy Town Clerk/Tax Collector: Verna Ashton
 Deputy Registrar: Kellie Blake

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Motion by Councilman Jeffords
Seconded by Councilman Patrick

and passed unanimously by said Board,

that the 2009 Organizational Meeting be adjourned at 7:11 P.M.

Dated: January 6, 2009.

Supervisor Wilbur opened the Regular January Meeting.

RESOLUTION NO. 2-09
Budget Amendment 1/6/09

Resolution by Councilman Patrick
Seconded by Councilman Perkins

and passed unanimously by said Board,

RESOLVED, that the following Budget Amendment/Highway Fund Outside Village be approved:
Increase appropriations in DB5130.2 Machinery Equipment by \$13,815.00 from DB0599 Fund Balance.

RESOLUTION NO. 3-09
Payt. of Bills 1/6/09

Resolution by Councilman Perkins
Seconded by Councilman Jeffords

and passed unanimously by said Board

RESOLVED, that the following bills, on Abstract #8014 for 2008 & 9001 for 2009, be approved and audited and the Supervisor be authorized to pay said bills from their respective funds:

<u>FUND</u>	<u>BILL #</u>	<u>AMOUNT</u>
General Town-wide (A):	(2008) 0487	\$ 34.84
General Town-wide (A):	(2009) 0001-0013	\$28,639.96
General Outside Village (B):	(2009) 0014-0016	\$ 360.00
Special District Lighting (SL):	(2009) 0017	\$ 919.73
Highway Outside Village (DB):	(2009) 5001-5004	\$ 876.23

RESOLUTION NO. 4-09
App. of Minutes 12/30/08

Resolution by Councilman Perkins
Seconded by Councilman Jeffords

and passed unanimously by said Board,

RESOLVED, that the minutes of December 30, 2008 be approved and accepted as submitted.

CORRESPONDENCE:

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1) A letter of resignation was received from Zoning Board of Appeals Alternate Annie Miller. Annie is returning to grad school and her schedule will conflict with the ZBA meetings.

RESOLUTION NO. 5-09
ZBA Resignation

Resolution by Councilman Patrick
Seconded by Councilman Jeffords

and passed unanimously by said Board,

RESOLVED, the Board accept with regrets, the resignation of Zoning Board of Appeals Alternate Annie Miller.

The Clerk will send Annie a letter of appreciation.

RESOLUTION NO. 6-09
ZBA Ad

Resolution by Councilman Patrick
Seconded by Councilman Whitehouse

and passed unanimously by said Board,

RESOLVED, that the Town of Greenwich advertises to fill a 4 year term for an alternate member on the Zoning Board of Appeals, with letters of interest being received no later than 4:00 PM on Thursday, February 5, 2009.

COMMENTS FROM THE PUBLIC: None

REPORTS:

1) Greenwich Fire Department Report: None.

2) Planning Board Report: Board members received the minutes of the Planning Board meeting that was held on December 18, 2008 as well as the minutes of the ZBA meeting that was held on December 16, 2008.

3) Assessor Report: A letter from Assessor Colleen Adamec stated that she is working on the 2009 roll and reviewing every commercial property. After much discussion with ORPS representative Steve Peluso, he agrees we do not have to move the residential parcels for the 2009 roll. The vacant land seems to be all right at this time.

4) Code Enforcement Report: Councilman Jeffords stated that he had received several phone calls regarding the issue with Larry Burch burying cows on Ryan Road. Code Enforcement Officer Dan O'Connor stated that things are proceeding with that issue.

5) Highway Report: Superintendent Rick Sullivan gave the following report:

- 2,476.6 gallons diesel fuel used during the month of December
- 4 day ice storm with trees and wires down
- Crew worked extra hard, long hours and did a great job
- Thanks to Leo Flynn for loaning the Town a load of salt
- Riddle Road closed for 2 days; Thompson Road closed for 1 day

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- Bill Cook from Washington County EMS is filing for FEMA reimbursement but nothing is guaranteed
- Wood furnace at the garage is having problems. The guys will work on repairing it. Councilman Whitehouse said it would be a good idea to look into having it rebuilt at the company.
- Four applications have been submitted for part-time help.

6) Supervisor's Report: The 2009 Organizational Meeting was held at the County on Friday, January 2nd with our Supervisor Donald B. Wilbur being elected as Chairman of Board of Supervisors and Putnam Supervisor John LaPointe elected as Vice Chairman. The County's first finance meeting will be held on Thursday, January 8, 2009 as well as a staffing review meeting. The first budget workshop on the 2010 budget will also be held that day.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

Motion by Councilman Whitehouse
Seconded by Councilman Perkins

and passed unanimously by said Board,

that the Board enters into Executive Session at 7:45 P.M. to discuss possible litigation.

Motion by Councilman Patrick
Seconded by Councilman Jeffords

and passed unanimously by said Board,

that the regular meeting be resumed at 8:10 P.M.

Supervisor Wilbur stated that possible litigation was discussed during in Executive Session and no conclusion was drawn.

Motion by Councilman Perkins
Seconded by Councilman Whitehouse

and passed unanimously by said Board,

that the meeting be adjourned at 8:11 P.M.

Respectfully submitted,

Elaine A. Kelly, RMC, CMC
Town Clerk